

TLI30321 Certificate III in Supply Chain Operations



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RTO No 40467

Course Brochure



TLI30321 Certificate III in Supply Chain Operations

Course Overview

This is a qualification for those engaged in supply chain operations and includes specialisations for logistics and warehousing operations.

It involves a defined range of skilled operations, usually within a range of broader related activities involving known routines, methods and procedures, with some discretion and judgement in selecting equipment, services or contingency measures and within known time constraints.

Key Outcomes

- Shifting loads safely using manual handling methods and carrying out in compliance with the relevant work health and safety (WHS)/occupational health and safety (OHS) regulations.
- Ensure the safety of transport activities including identifying features and applying chain of responsibility obligation in the Heavy Vehicle National Law (HVNL) or applicable state/territory law and regulations.
- Follow and apply work health and safety (WHS)/occupational health and safety (OHS) procedures when carrying out work activities.
- Complete workplace orientation and induction procedures including identifying major workplace areas in terms of functions, organisational structures and roles, organising and accepting responsibility for own workload, and following workplace practices.
- Complete receipt and despatch documentation in accordance with relevant regulations and workplace requirements as part of work activities within the transport and logistics industry.
- Identify goods and store to specifications in accordance with relevant regulations and workplace requirements.
- Organise receipt and despatch operations in accordance with regulations, codes of practice and workplace requirements in the transport and logistics industry.
- Organise warehouse records operations in accordance with relevant regulations and workplace requirements.
- Maintain stock control and receipts. This includes establishing supply arrangements, monitoring and maintaining stock, processing receipts and storing stock, determining stock wastage and discrepancies and performing stock audits and reporting.
- Estimate and calculate mass, area and quantify dimensions of loads in accordance with workplace requirements and relevant regulations.
- Prepare workplace documents and forms in accordance with workplace requirements and applicable regulations or codes.
- Apply quality systems in workplace operations in accordance with relevant regulations and workplace quality standards. This includes working within a quality system; using quality systems, tools and techniques; and contributing to quality system continuous improvement processes.
- Apply and monitor security procedures in accordance with workplace and regulatory requirements. This includes checking and monitoring personnel and goods entering the worksite, carrying out surveillance of work areas, dealing with security incidents and emergencies, and completing required reports and surveillance documentation.
- participate in environmentally sustainable work practices including identifying current resource usage, complying with environmental regulations and implementing performance improvement strategies to reduce negative environmental impacts of work practices.

Career Opportunities

- logistics operator
- rail terminal operator
- supply chain administration officer
- supply chain administration operator
- warehouse operator.

Modes of Delivery

- Face to face in the workplace
- Correspondence in a self-paced model (using text-based resources in a self-paced model and supported by our dedicated trainers)
- Online (supported by our dedicated trainers).
- Recognition of Prior Learning (for people who have evidence to support their current competence in the relevant units of competency which comprise the qualification).
- Blended (using a combination of the modes described).





Pathways

Qualifications that may be considered after successful completion include:

TLI40321 Certificate IV in Supply Chain Operations

For detailed information on your course, fees and charges, eligibility for any Federal or State funding, relevant student policies and procedures and to view the student handbook, please visit our website at www.dynamiclearningservices.com.au or contact Dynamic Learning Services on 02 4365 0040.



There are 14 units in the TLI30321 Certificate III in Supply Chain Operations. These are divided into 2 core units and 12 electives units..

The units in the Dynamic Learning Services program are listed below:

Core Units

- TLID0020 Shift materials safely using manual handling methods
- TLIF0009 Ensure the safety of transport activities (Chain of Responsibility)

Elective Units

- TLIF0025 Follow work health and safety procedures
- TLIL0007 Complete workplace induction procedures
- TLIA0004 Complete receipt and despatch documentation
- TLIA0010 Identify goods and store to specifications
- TLIA0015 Organise receipt and despatch operations
- TLIA0016 Organise warehouse records operations
- TLIX0013X Maintain stock control and receipts
- TLIE0008 Calculate mass, area and quantify dimensions
- TLIE3004 Prepare workplace documents
- TLIJ0003 Apply quality systems
- TLIO0002 Apply and monitor workplace security procedures
- TLIU2012 Participate in environmentally sustainable work practices

Assessment

The assessment in this qualification involves a variety of workbook activities, practical tasks and project work. Participants will be supported by their trainer throughout their journey.

Entry Requirements

There are no pre-requisite entry requirements for this course of study. Students must undergo a Language, Literacy & Numeracy evaluation prior to commencement of studies.

Volume of Learning

Learners should expect a duration between 12 and 24 months to meet the requirements of TLI30321 Certificate III in Supply Chain Operations, which is consistent with the AQF volume of learning, a Certificate III qualification.

Decisions about the duration of this qualification take into account the candidates' likelihood of successfully achieving the learning outcomes and ensure that the integrity of the qualification's outcomes are maintained.