



One size, doesn't fit all for workplace training & adult education.



TLI30321

Certificate III in
Supply Chain Operations



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TLIL30321 Certificate III in Supply Chain Operations

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This is a qualification for those engaged in supply chain operations and includes specialisations for logistics and warehousing operations.

It involves a defined range of skilled operations, usually within a range of broader related activities involving known routines, methods and procedures, with some discretion and judgement in selecting equipment, services or contingency measures and within known time constraints.

KEY OUTCOMES

- Shifting loads safely using manual handling methods and carrying out in compliance with the relevant work health and safety (WHS)/occupational health and safety (OHS) regulations.
- Ensure the safety of transport activities including identifying features and applying chain of responsibility obligation in the Heavy Vehicle National Law (HVNL) or applicable state/territory law and regulations.
- Follow and apply work health and safety (WHS)/occupational health and safety (OHS) procedures when carrying out work activities.
- Complete workplace orientation and induction procedures including identifying major workplace areas in terms of functions, organisational structures and roles, organising and accepting responsibility for own workload, and following workplace practices.
- Complete receipt and despatch documentation in accordance with relevant regulations and workplace requirements as part of work activities within the transport and logistics industry.
- Identify goods and store to specifications in accordance with relevant regulations and workplace requirements.
- Organise receipt and despatch operations in accordance with regulations, codes of practice and workplace requirements in the transport and logistics industry.



- Organise warehouse records operations in accordance with relevant regulations and workplace requirements.
- Maintain stock control and receipts. This includes establishing supply arrangements, monitoring and maintaining stock, processing receipts and storing stock, determining stock wastage and discrepancies and performing stock audits and reporting.
- Estimate and calculate mass, area and quantify dimensions of loads in accordance with workplace requirements and relevant regulations.
- Prepare workplace documents and forms in accordance with workplace requirements and applicable regulations or codes.
- Apply quality systems in workplace operations in accordance with relevant regulations and workplace quality standards. This includes working within a quality system; using quality systems, tools and techniques; and contributing to quality system continuous improvement processes.
- Apply and monitor security procedures in accordance with workplace and regulatory requirements. This includes checking and monitoring personnel and goods entering the worksite, carrying out surveillance of work areas, dealing with security incidents and emergencies, and completing required reports and surveillance documentation.
- Participate in environmentally sustainable work practices including identifying current resource usage, complying with environmental regulations and implementing performance improvement strategies to reduce negative environmental impacts of work practices.

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CAREER OPPORTUNITIES

- Logistics operator
- Rail terminal operator
- Supply chain administration officer
- Supply chain administration operator
- Warehouse operator

QUALIFICATION PATHWAYS

- TLI40321 Certificate IV in Supply Chain Operations

MODES OF DELIVERY

- Face to face in the workplace
- Correspondence in a self-paced model (using text-based resources in a self-paced model and supported by our dedicated trainers)
- Recognition of Prior Learning (for people who have evidence to support their current competence in the relevant units of competency which comprise the qualification).
- Blended (using a combination of the modes described).

Volume of Learning

Learners should expect a duration between 12 and 24 months to meet the requirements of TLIL30321 Certificate III in Supply Chain Operations, which is consistent with the AQF volume of learning indicators for a Certificate III qualification. This may vary depending upon prior experience and study.

Decisions about the duration of this qualification consider the candidates' likelihood of successfully achieving the learning outcomes and ensure that the integrity of the qualification's outcomes are maintained.

Entry Requirements

There are no pre-requisite entry requirements for this course of study. Students must undergo a Language, Literacy & Numeracy evaluation prior to commencement of studies.

Assessment

The assessment in this qualification involves a variety of workbook activities, practical tasks, and project work. Participants will be supported by their trainer throughout their journey.

Course Fees

Your course fee includes the delivery and assessment of your qualification, your study materials (including all resources) and on-going support from our training team.

Further detailed information on your course, fees and charges, relevant student policies and procedures and to view the student handbook, please visit our website at www.dynamiclearningservices.com.au or contact Dynamic Learning Services 02 4365 0040.



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UNITS OF STUDY

TLI30321 Certificate III in Supply Chain Operations		
Core Units		
TLID0020	Shift materials safely using manual handling methods	Core
TLIF0009	Ensure the safety of transport activities (Chain of Responsibility)	Core
Elective Units		
TLIF0025	Follow work health and safety procedures	Elective
TLIL0007	Complete workplace induction procedures	Elective
TLIA0004	Complete receipt and despatch documentation	Elective
TLIA0010	Identify goods and store to specifications	Elective
TLIA0015	Organise receipt and despatch operations	Elective
TLIA0016	Organise warehouse records operations	Elective
TLIX0013X	Maintain stock control and receipts	Elective
TLIE0008	Calculate mass, area and quantify dimensions	Elective
TLIE3004	Prepare workplace documents	Elective
TLIJ0003	Apply quality systems	Elective
TLIO0002	Apply and monitor workplace security procedures	Elective
TLIU2012	Participate in environmentally sustainable work practices	Elective

Why study with Dynamic Learning Services?

It's not just a nationally accredited qualification you will receive, it's a mindset for success and support to see you through to your qualification.

Here at Dynamic Learning Services, we are committed to excellence. High quality course content that is up to date with industry and business needs today, along with flexibility in how you study with us.

We value that there is strength in diversity. 'One size doesn't fit all'.

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